

RED BALLOON EARLY LEARNING CENTERS, INC.

APPLICATION FOR EMPLOYMENT

Mail applications to:
Red Balloon
2910 Gillette St., La Crosse WI



All applications are considered for employment for all positions without regard to race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity.

Please print.

General Information:

Full Name _____

Address (include city, state, and zip code) _____

Telephone Number(s) cell _____ home _____

Email Address _____

What is the best way to contact you? phone email text other _____

Position you are applying for? Admin Teacher Asst. Teacher Kitchen Other _____

Date you are available to begin work for Red Balloon _____

Desired hourly wage range \$ _____ to \$ _____

How did you hear about Red Balloon? _____

Please circle the desired work schedule you are seeking (*circle all that apply*):

Full time

Substitute

Part time

Flex schedule

Please circle the desired age group you prefer to work with (*circle all that apply*):

Infant/Toddler

2-year-olds

3-year-olds

4/5-year-olds

School Age

Please provide your hours of availability:

Mon _____ Tues _____ Wed _____ Thur _____ Fri _____

Do you meet the ECE educational requirements to be a Lead Teacher?	Yes	No
If no, are you willing to work toward meeting those requirements?	Yes	No
Do you meet the ECE educational requirements to be an Assistant Teacher?	Yes	No
If no, are you willing to work toward meeting those requirements?	Yes	No

Current Employer (if employed) _____ May we contact them? Yes No
 Phone _____ Email _____

Are you currently on "lay-off" status and subject to recall? Yes No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes No

Are you over the age of 18 years? Yes No

Pre-Employment Questions:

1. Have you obtained your **CPR** with AED training for adults, infants, and children in the past two years? Yes No Date of expiration _____

2. Have you obtained **First Aid** training? Yes No

Date taken _____ Source of training _____

3. Do you have a training certificate in the **SIDS/Safe Sleep** program? Yes No

Date taken _____ Source of training _____

4. Do you have a training certificate in **Abusive Head Trauma Prevention**? Yes No

Date taken _____ Source of training _____

5. Do you have a training certificate in **Child Abuse Prevention**? Yes No

Date taken _____ Source of training _____

6. Have you ever had a criminal background check? Yes No When? _____

7. Are you willing to participate in on-going education and meetings as offered by Red Balloon and the community? Yes No

8. A basic adult physical is a pre-requirement for working with children in an early learning center. Are you willing to obtain this for your employment within the first 3 months (unless you have had one in the past 6 months and can obtain documentation)? Yes No

9. Are you able to perform the physical requirements of working with children ages 2 weeks to 12 years, including the ability to properly lift children (approximately 40lbs) when necessary, and bending properly (bending at the knees to lift)? Yes No

10. Are you capable of performing in a reasonable manner, with or without reasonable accommodations, the activities involved in the early learning occupation for which you have applied? Yes No

A job description is available for your review if you have any further questions about your expectations.

11. Describe any training, skills, and extra-curricular activities you have that will contribute to your employment at Red Balloon.

12. Describe any workshops, continuing education, or in-service training that has been a benefit to you in the child care field.

13. List any professional, educational, or early childhood organizations to which you belong(ed). Please include dates and any positions you have held.

14. List any other additional experience you have working with children, being a caregiver, etc.

Education Information:

Name of High School _____ Graduated? Yes No Year _____

Name of College _____ Graduated? Yes No Year _____

Degree Granted or Current Course of Study _____

If currently in college, expected date of graduation _____

please include transcripts if at all possible at the time of application (official or unofficial)

Early childhood certifications held? (*circle all that apply*):

Introduction to Child Care Profession

Skills and Strategies for Teachers

Fundamentals of Infant and Toddler Care

CDA

I have Credential through TEACH (*list specific credential*) _____

Experience:

Start with present or most recent job. Please also include any job-related military service or volunteer work

Employer _____ Position/Title _____

Supervisor's Name _____ Dates Employed _____

Reason for leaving? _____

Address _____ Phone _____

May we contact this employer? Yes No

Employer _____ Position/Title _____

Supervisor's Name _____ Dates Employed _____

Reason for leaving? _____

Address _____ Phone _____

May we contact this employer? Yes No

Employer _____ Position/Title _____

Supervisor's Name _____ Dates Employed _____

Reason for leaving? _____

Address _____ Phone _____

May we contact this employer? Yes No

References:

1. Reference Name _____ Type: Personal *or* Professional
How do you know this person? _____ For how long? _____
Reference Phone Number _____ Reference Email _____

2. Reference Name _____ Type: Personal *or* Professional
How do you know this person? _____ For how long? _____
Reference Phone Number _____ Reference Email _____

3. Reference Name _____ Type: Personal *or* Professional
How do you know this person? _____ For how long? _____
Reference Phone Number _____ Reference Email _____

All of the information provided in this application is true to the best of my knowledge and I am voluntarily applying for this position:

Applicant Signature

Date

For Office Use Only

Date Received: _____ *Administration Initial:* _____

Interview Info: _____

Additional Comment: _____
